

VISITORS GUIDE

NIACE LEICESTER

Your meeting will be held
at the address ticked



1 NIACE
21 De Montfort Street
Leicester
LE1 7GE



2 NIACE
Renaissance House
20 Princess Road West
Leicester
LE1 6TP



Name, date and time of meeting:

Named Contact Person:

Tel No: (0116)

Ext:

E-mail:

NIACE, LEICESTER – HOW TO FIND US

BY ROAD

From the M1: Exit at Junction 21 and head towards Leicester. At the first roundabout turn right, and then at the second roundabout turn left onto the A563 (south and east) the Fosse Park shopping centre is on your left.

Follow signs for Wigston and Oadby. At the end of the A563 is a large roundabout, turn left onto the A6 (racecourse on your right). Carry straight on, following signs for city centre, railway station and university. Go straight over a small roundabout (Victoria Park is on your left). At the next set of traffic lights you will see the big wrought iron gates of Victoria Park. Turn left here on to Granville Road. There is a pay and display public car park on your left hand side for which there are two entrances: one just past the pedestrian crossing, and the other further down the road where it bends to the right.

From the M69: the M69 comes to an end at the same roundabout as Junction 21 of the M1. Go straight over this roundabout, and then at the second roundabout turn right. At the third roundabout turn left onto the A563 (south and east) the Fosse Park shopping centre is on your left. Follow directions as given above.

From A6 South (Market Harborough): Follow A6 to city centre, then follow signs for Oadby. Go straight over large roundabout (racecourse on your left). Carry straight on following signs for railway station and university. Go straight over small roundabout (Victoria Park on your left). At the next set of traffic lights you will see the big wrought iron gates of Victoria Park. Turn left here on to Granville Road. There is a pay and display public car park on your left hand side for which there are two entrances: one just past the pedestrian crossing, and the other further down the road where it bends to the right.

Please note that the above directions lead you to the car park most suitable for **De Montfort Street**. On leaving the car park on foot please follow directions on the map opposite.

For the car park most suitable for **Renaissance House** continue along Granville Road, following it round to the right on to Regent Road. Continue down Regent Road and cross four sets of traffic lights. At the next junction turn right on to Duke Street and the access to NCP car park is on your left. On leaving the car park on foot please follow the directions on the map opposite.

MAP OF LOCAL AREA



1 Chetwynd House,
21 De Montfort Street,
Leicester, LE1 7GE

2 Renaissance
House, 20 Princess
Road West, Leicester,
LE1 6TP

Please note that the
red arrows indicate
directions for NIACE by
car.

A more detailed map with details of routes into Leicester city centre is available at:
<http://www.niace.org.uk/PDF/NIACEColourMap.pdf>

BY RAIL

Both NIACE buildings are within a 10/15 minute walk from Leicester Station, which has direct services to London, Birmingham, Coventry and Sheffield. Taxis are always available. A cash-point machine is also located within the station forecourt.

1 21 De Montfort Street, Leicester, LE1 7GE

When leaving the train station, turn left and walk up London Road until you reach a pedestrian crossing (which is located outside a restaurant/bar). Cross over to the opposite side of London Road, and continue up London Road. The first road you come to on your right hand side is De Montfort Street. The NIACE office is located approximately 100 yards along the road on the right hand side, exactly opposite the Belmont House Hotel.

2 Renaissance House, 20 Princess Road West, Leicester, LE1 6TP

Cross over London Road using the pedestrian crossing situated directly outside the train station and walk towards the Sun Alliance Building. When you get to the other side, turn left. Cross over South Albion Street, and continue up the hill. When you reach New Walk pedestrian walkway turn right and walk towards the New Walk museum. Immediately after the museum, there is a grassy area called Museum Square. Take the diagonal path across the green (navigating round the big tree in the middle) and this will take you onto Princess Road West. Princess Road West runs behind the museum. NIACE is situated 30 yards to the right of the square on the right hand side of the road in Renaissance House.

ON ARRIVAL

Please report to reception at the main entrance of either **Renaissance House** or **De Montfort Street**, where you will be asked to 'sign in' and given a visitors pass. You will then be either directed to or accompanied to your meeting/event.

DEPARTURE

On departure, please return your visitors pass to the staff at reception. (It is advisable to pre-book a taxi via your host if required.)

FIRST AID

Staff trained in basic first aid are located within each of the NIACE buildings. Should you require medical attention please advise your named contact person.

FIRE AND EVACUATION PROCEDURES

There are fire exits at each end of the floors in all NIACE's buildings. In the event of evacuation, all staff and visitors should make their way to the designated assembly point. Your host will ensure that you are made aware of where this is located. You will receive instructions when it is safe to return to the building, entering by the main entrance only.

LIBRARY

NIACE has an extensive range of resources relating to adult and community learning across all sectors. Visitors are welcome to use the facilities within the library whilst at NIACE. To ensure that staff are available to assist you please contact the Library and Information Team, 0116 2044208, prior to your visit.

SPECIAL REQUIREMENTS

NIACE is keen to ensure that all visitors are able to participate fully in and enjoy their time at NIACE. If you have any special requirements in relation to access, mobility, diet or other needs that would help, please notify the named contact person prior to your visit. Every effort will be made to try and assist you.

USEFUL CONTACTS AND TELEPHONE NUMBERS

Reception:	0116 2044 200
NIACE Website Address:	www.niace.org.uk
National Rail Enquiries:	08457 48 49 50
ABC Taxis:	0116 2555 111
Travel Line:	0870 608 2 608 (for bus and coach journeys to and from Leicester)
Bus Services:	
Arriva	http://www.arriva.co.uk/
First Group	http://www.firstgroup.com/ukbus/eastmidlands/leicester/home/index.php
National Express	www.nationalexpress.com
Stagecoach	http://www.stagecoachbus.com/index.html