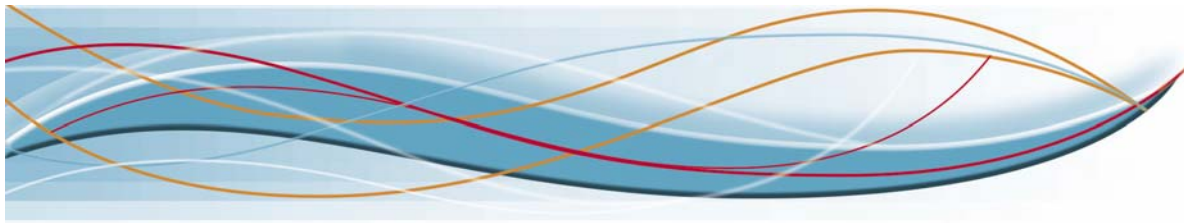


Access for all

guidance on making the adult literacy
and numeracy core curricula accessible

Application Form





Guidelines for Applicants

- Please complete the form **IN FULL**
- Please only apply if you are able to attend all 3 dates at the same venue.
- Retain a copy of your completed application form for reference
- Places can only be allocated by the *Skills for Life* Quality Initiative Unit at NIACE
- Reservations cannot be accepted by telephone
- Written confirmation of a place will be sent to successful applicants before Day 1 of an event, together with joining instructions
- Written confirmation of your place may be requested at event registration

Please return completed application form (pages 1 & 2) to:

Laura Eason
Conferences and Courses
NIACE
Renaissance House
20 Princess Road West
Leicester LE1 6TP

Fax: 0116 2859670
Email: SfLQltraining@niace.org.uk

Tel: 0116 2859661

Background

In March 2001 the Government published *Skills for Life*, the national strategy for improving adult literacy and numeracy skills. To support teachers and trainers, the Government is committed to providing training for all aspects of the new teaching and learning infrastructure as it is introduced. Since 2002, over 3100 teachers and trainers completed training to use the Access for All – guidance on making the literacy and numeracy core curricula accessible to all learners.

The Learning and Skills Council (LSC) *Skills for Life* Quality Initiative is an essential aspect of the Government's commitment to improving the literacy, language and numeracy skills of adults. This course is part of a range of free courses currently on offer for managers and practitioners specifically developed in response to issues highlighted in Ofsted and ALI inspectorate reports.

The Centre for British Teachers (CfBT) is leading a consortium of national agencies to implement the *Skills for Life* Quality Initiative 2004-05 on behalf of the Learning and Skills Council. For more information about training priorities in your region, please contact your Regional Training Organiser. Contact details are given on the *Skills for Life* Quality Initiative website: www.sflqi.org.uk.

Access for All

The document reflects the content of the adult Literacy and Numeracy core curricula elements, and its purpose is to support those teaching or supporting a whole range of learners, including those with disabilities or specific learning difficulties such as dyslexia, in making the core curricula accessible. Many of the teaching and learning approaches described in the document are also suitable for those who work with learners with learning difficulties or disabilities including those who have a first language other than English. The Access for All document is available from the DfES, telephone 0845 6022260.

The Training

The training is for existing full and part time teachers who teach and support literacy and numeracy from Entry 1 to Level 2 for 2 hours or more per week in a post 16 context.

Each training course will be delivered over 3 linked days, over a period of 6-8 weeks, to allow essential coursework to be carried out in between each session.

This training is not a new qualification; however, a Statement of Attendance will be awarded to those who complete all 3 days of training, which could support APEL processes and procedures in relation to new qualifications likely to be linked to FENTO and other emerging standards.

All participants will receive a delegate pack, which includes the curriculum document and supporting reference material.

The training aims to:

- Provide teachers and trainers with an opportunity to become familiar with the Access for all document in order to maximize support for learners developing their literacy and numeracy skills, in ways appropriate to their individual needs. It considers individual needs, group management and resources in ways that facilitate inclusion and equal opportunities.

Access for All

Course Outline

Registration	9.00am
Course start	9.30am
Close (approx)	4.30pm

Day 1: Working with learners

- Background information
- Becoming familiar with Access for all
- Using Access for all with learners
- Reviewing the planning process

Day 2: meeting everyone's needs in learning programmes

- Planning teaching and learning programmes
- Using Access for all to ensure differentiation
- Working with different learning styles
- Overcoming possible obstacles to differentiation

Day 3: Resources to support differentiation

- Additional human resources
- Alternative activities and resources
- Local, regional and national support
- Links with Adult pre-entry curriculum

Access for All

Guidance on making the adult literacy & numeracy core curricula accessible

(Application Form page 2 of 2)

Your Qualifications			
What teaching qualifications do you have?			
B. Ed.		City & Guilds 7407 Stage 1/2/3 (please specify)	
PGCE		City & Guilds 9281/2 Initial Certificate in Literacy	
Cert. Ed		City & Guilds 9281/3 Initial Certificate in Numeracy	
RSA (please specify)		City & Guilds 9281/4 Initial Certificate in ESOL	
City & Guilds 7306		City & Guilds 9285 (Please specify main subject area)	
City & Guilds 7307 Stage 1 / 2 (please specify)		Specialist PGCE Cert. Ed. in ESOL (or EFL), or Learning Difficulties teaching – please specify	
RSA Diploma TESLFACE		RSA Diploma TEFL	
Trinity TESOL/ TEFL Diploma		DELTA	
RSA Cert TESLA		RSA CTEFLA	
Trinity TESOL Cert		CELTA	
Any other teaching/subject qualifications (please specify)			
What is your highest level of general qualification?			
Post-graduate		Degree	
		A-levels or equivalent	
		GCSEs or equivalent	

Ethnic Monitoring			
White			
White English		White Scottish	
		White Welsh	
		White Irish	
Any other White background			
Black, Black British, Black English, Black Scottish or Black Welsh			
Caribbean		African	
		Any other Black background	
Mixed			
White & Caribbean		White & Black African	
		White & Asian	
Any other mixed background			
Asian, Asian British, Asian English, Asian Scottish or Asian Welsh			
Indian		Pakistani	
		Bangladeshi	
Any other Asian background			
Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh			
Chinese		Any other background	
Other Ethnic Group			
Please Specify		Any other background	

Confirmation	
I confirm that I am currently teaching Literacy/Numeracy/ESOL for two or more hours per week and have completed either core curricula or An Introduction to the Skills for Life Strategy training (as specified). My application is for a place on a three-day event.	
Applicant's signature	
Applicant's name	Date
I support this application and confirm that appropriate cover and release arrangements will be in place to allow this applicant to attend all three days of training	
Manager's Signature	Date
Manager's Name	Date
Manager's Telephone	Date